

# OFFICIAL TARIFF

## HR Summit and Expo West Africa

29<sup>th</sup> – 30<sup>th</sup> November 2018, Lagos

Presented by



**INBOUND****FROM ARRIVAL APAPA SEAPORT TO DELIVERED STAND AT THE SHOW SITE**

Inbound basic handling charges	<b>USD 115.00</b> per cubic meter (CBM)
Customs examination fees	<b>USD 48.00</b> per cubic meter (CBM)
Minimum charges	20' DC (22 CBM), 40' DC (40 CBM), 40' HC (45 CBM)

The above rates Include: -

- Customs clearance for temporary importation
- Import documentation and delivery order fees
- Customs examination for temporary importation
- Handling and transportation to exhibition site
- Unloading of the container and delivery to stand (first time spotting)
- Removal of empty cases and un-secure storage during exhibition on-site

Import bond processing fees	<b>3 %</b> of the CIF value of the goods as assessed by Nigerian Customs
Minimum charge	<b>USD 2450.00</b> per FCL container.
Prime Customs bill of entry	<b>USD 165.00</b> (first invoice page)
Additional line thereafter	<b>USD 15.00</b> per page
SONCAP fees	<b>USD 350.00</b> per shipment
Shipping line handling for FCL	<b>USD 1620.00</b> per 20' DC and <b>USD 2300.00</b> per 40' DC
(based on importation with Safmarine, if not additional charges will apply)	
Consignment service fee	<b>USD 150.00</b> per container, per exhibitor
Agency fees	<b>10 %</b> of the total invoiced amount excluding bond fees Minimum charge of <b>USD 350.00</b> per container per exhibitor

**OUTBOUND****FROM COLLECTED STAND ON SITE TO DELIVERED F.O.B APAPA SEAPORT, LAGOS:**

Outbound basic handling charges	<b>USD 115.00</b> per cubic meter (CBM)
Customs examination fees	<b>USD 48.00</b> per cubic meter (CBM)
Minimum charges	20' DC (22 CBM), 40' DC (40 CBM), 40' HC (45 CBM)

The above rates include: -

- Return of empty cases on the last day of the show.
- Collection of packed goods from the stand and loading of the container
- Transportation from show site to Apapa Seaport
- Customs examination for re-exportation
- Export documentation, Customs clearance for re-exportation.

Prime Customs bill of entry	<b>USD 165.00</b> (first invoice page)
Additional line thereafter	<b>USD 15.00</b> per page
SOLAC and DTHC	<b>USD 400.00</b> per container, per consignment
Consignment service fee	<b>USD 150.00</b> per container, per exhibitor
Agency fees	<b>10 %</b> of the total invoiced amount excluding export freight fees Minimum charge of <b>USD 350.00</b> per container per exhibitor

**Additional Notes**

Ocean freight rates to required destination, available upon request.  
Above charges are based per shipment, per exhibitor, per waybill  
Please refer to our additional charges in section 9 for further possible charges.

Chargeable Weight / Volume ration @ 1:1, based on the actual or volume weight or as declared on the waybill whichever is higher.

**INBOUND****FROM ARRIVAL LAGOS AIRPORT TO DELIVERED STAND AT THE SHOW SITE**

Inbound basic handling charges	<b>USD 1.45</b> per Chargeable Kilogram
Customs examination fees	<b>USD 1.60</b> per Chargeable Kilogram
Minimum charge	300 Kgs per consignment per exhibitor

**The above rates Include: -**

- Customs clearance for temporary importation
- Import documentation, airport handling and delivery order fees
- Customs examination for temporary importation
- Handling and transportation to exhibition site, Unloading and delivery to stand (first time spotting)
- Removal of empty cases and un-secure storage during exhibition on-site

Import bond processing fees	<b>3 %</b> of the CIF value of the goods as assessed by Nigerian Customs Minimum charge of <b>USD 1050.00</b> per exhibitor per consignment.
Prime Customs bill of entry	<b>USD 165.00</b> (first invoice page)
Additional line thereafter	<b>USD 15.00</b> per page
SONCAP fees	<b>USD 350.00</b> per shipment
Airline handling	<b>USD 0.33</b> per Chargeable Kilogram Minimum charge of <b>USD 200.00</b> per exhibitor per waybill.
Consignment service fee	<b>USD 150.00</b> per container, per exhibitor
Agency fees	<b>10 %</b> of the total invoiced amount excluding bond fees Minimum charge of <b>USD 350.00</b> per exhibitor per consignment

**OUTBOUND****FROM COLLECTED STAND ON SITE TO DELIVERED F.O.B LAGOS AIRPORT:**

Outbound basic handling charges	<b>USD 1.45</b> per Chargeable Kilogram
Customs examination fees	<b>USD 1.60</b> per Chargeable Kilogram
Minimum charge	300 Kgs per consignment per exhibitor

**The above rates include: -**

- Return of empty cases on the last day of the show.
- Collection of packed goods from the stand
- Handling and loading onto vehicle
- Transportation from to Lagos Airport
- Customs examination for re-exportation
- Export documentation and airline handling
- Customs clearance for re-exportation

Prime Customs bill of entry	<b>USD 165.00</b> (first invoice page)
Additional line thereafter	<b>USD 15.00</b> per page
Airline handling	<b>USD 0.33</b> per Chargeable Kilogram Minimum charge of <b>USD 200.00</b> per exhibitor per waybill.
Consignment service fee	<b>USD 150.00</b> per container, per exhibitor
Agency fees	<b>10 %</b> of the total invoiced amount excluding bond fees Minimum charge of <b>USD 350.00</b> per exhibitor per consignment

**Additional Notes**

Ocean freight rates to required destination, available upon request. Above charges are based per shipment, per exhibitor, per waybill. Please refer to our additional charges in section 9 for further possible charges.

Chargeable weight / volume ratio @ 1:6 or as declared on the waybill whichever is higher.

**INBOUND****FROM RECEIPT AT FAIRGROUND MARSHALLING YARD TO DELIVERED STAND****AIRFREIGHT**

Inbound On Site handling charges	<b>USD 0.65</b> per chargeable kg
Minimum per shipment	<b>USD 150.00</b> per consignment, per waybill

**SEAFREIGHT OR SURFACE FREIGHT**

Inbound On Site handling charges	<b>USD 65.00</b> per cubic meter (CBM) or 1000kgs whichever is higher
Minimum charge for LCL Shipments	<b>USD 150.00</b> per consignment, per exhibitor
Minimum charge for FTL Shipments	20' DC (20 CBM), 40' DC (40 CBM), 40' HC (45 CBM)

Crane charges for grounding and lifting of containers on site (if required will be quoted on a case to case basis)

Above charges are based per shipment, per exhibitor, per waybill

The above rates Include: -

- Receiving of cargo from the marshalling yard at the show site
- Unloading and/or de-stuffing of trucks and delivery to exhibition stand (first time spotting)
- Removal and un-secure storage of empty cases during the exhibition on site only

**OUTBOUND****FROM COLLECTED STAND TO LOADED TRUCK AT FAIRGROUND MARSHALLING YARD****AIRFREIGHT**

Outbound On Site handling charges	<b>USD 0.65</b> per chargeable kg
Minimum per shipment	<b>USD 150.00</b> per consignment, per waybill

**SEAFREIGHT**

Outbound On Site handling charges	<b>USD 65.00</b> per cubic meter (CBM) or 1000kgs whichever is higher
Minimum charge for LCL Shipments	<b>USD 150.00</b> per consignment, per exhibitor
Minimum charge for FTL Shipments	20' DC (20 CBM), 40' DC (40 CBM), 40' HC (45 CBM)

Crane charges for grounding and lifting of containers on site (if required will be quoted on a case to case basis)

Above charges are based per shipment, per exhibitor, per waybill

The above rates Include: -

- Re-delivery of empty cases to the stand at the end of the exhibition
- Collection of packed goods from the stand
- Loading and/or stuffing of trucks at the marshalling yard at the show site

The above handling charges exclude –

- Cargo and Transport Insurance
- Unpacking or Re-Packing charges
- Re-positioning of exhibits after delivery to stand
- Any special handling for overweight / sized pieces
- Manpower or equipment, which may be required to assist exhibitors, will be additional.

Chargeable weight / volume ratio for Air freight @ 1:6 or as declared on the waybill whichever is higher.

Chargeable weight / volume ratio for Sea freight @ 1:1 or as declared on the waybill whichever is higher.

#### 4) Additional Charges

ALL CHARGES IN US\$

- Intermediate handling of Sold Exhibits /Goods from the exhibition hall to warehouse in order to secure Customs Release charged at **USD 75.00** per CBM – Minimum of 4 CBM per consignment per exhibitor.
- Processing of Customs release/Permanent importation of sold goods charged at **USD 165.00** per bill of Entry (first invoice page) thereafter **USD 7.00** per each additional line item. In addition to the customs duty and taxes applicable.
- Late Arrival Surcharge at **50%** of the basic handling charges (if applicable).
- Courier handling charges for shipments (up to max 50 kgs in weight) being sent to the show will be charged at **USD 175.00** per waybill per exhibitor. Thereafter at USD 1.00 per Kilogram.
- All third party cost such as – but not limited to – Customs delivery order, Shipping Company / Airline THC, Split cargo fees, gent handover fees, Port charges, customs storage charges, local transport, demurrages, overtime surcharge, duty, taxes, vat, etc will be debited as per outlay plus **15 %** outlay fee, with a Minimum charge of **USD 95.00** per item per transaction.
- Document courier Fee charged at **USD 95.00** per courier pouch.

#### 5) Miscellaneous Remarks

ALL CHARGES IN US\$

All other rates quoted herein exclude: -

- Airline/Airport/Seaport storage or demurrage charges if applicable will be additional on early arrival shipments (irrespective of the cargo arrival deadlines mentioned in the shipping guidelines). The free time permitted for shipments is 5 days from the port and shipping line for the containers to be unloaded and delivered back to port, effective from date of arrival.
- Shipments that require any Special handling or Temperature controlled transportation and handling, please provide us with the specification and details for a personalized quotation on a case to case basis.
- Any third party charges incurred, beyond our control.
- Import permits required on goods that are controlled by Import Control Regulations authority such as Electrical appliances, rubber products, food and agricultural products, etc..
- Storage and handling of empty cases are subject to availability of free storage space on-site. Additional charges may apply for off-site storage or charges are levied by the venue towards this service.
- Split delivery of freight into different stands/halls locations, where additional handling is required.
- Unforeseen charges, such as loading/unloading, packing/unpacking at sea/airport for Customs inspection.
- Fumigation and cost of new crates or wooden packaging if required.
- Provision of hire of equipment and manpower – fork lift, crane, pallet truck, packing materials, labour etc.
- For any Box or Crate, which exceeds more than 2 tons a piece or with dimensions that exceed 200x 150 x 150cm (LxWxH) where special handling is required, we request exhibitors/clients to contact us, providing a detailed description of the goods in order for us to check and quote our handling charges on a case to case basis.
- Shipments via High Cube (HC), Open Top (OT), Flat Rack (FR) will be quoted on a case to case basis.
- Accessible storage if required will also be quoted on request.
- Export Air or Sea freight charges which can be quoted upon request.
- Unpacking, stand dressing, assembly of exhibits, displays or machinery or decoration of any kind.
- Any fines/charges applicable due to incorrect documentation will be charged accordingly.
- Any third party charges incurred, beyond our control.
- For additional services not listed above, individual quotations will be provided based on your requirement.

Rates quoted basis current Rates and Tariffs, subject to changes with/without prior notice.