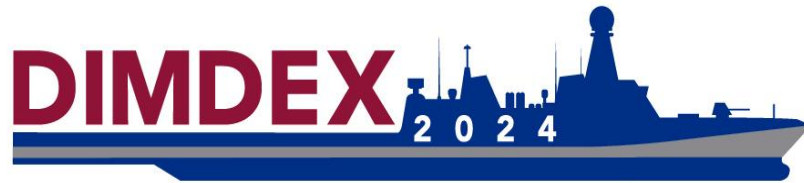


OFFICIAL SHIPPING GUIDELINES



Doha International Maritime Defence Exhibition & Conference | معرض ومؤتمر الدوحة الدولي للدفاع البحري

04 - 06 MARCH | www.dimdex.com | ٤ - ٦ مارس

Presented by

INDEX

1. Introduction	3
2. Deadline Dates	4
3. Consignee Details	5
4. Documentation requirements	6
4.1 Sea Shipments	6
4.2 Air/Road Shipments	6
5. Document Preparation	7
6. Legalization	7
7. ATA Carnet	8
8. DIMDEX Security	9
9. Censorship	9
10. Packing and Labelling	10
11. Weapons, Ammunitions and Vehicle's Cargo	10
12. Other restricted Cargo	11
13. Courier shipments	11
14. On-site handling and unloading	12
15. Temporary Importation, Customs Duties and Re-export of Shipments	12
16. Insurance	14
17. Sale of Exhibits	14
18. Special Note	15
19. General Data Protection Regulation (GDPR)	15
20. Terms of Payment	15

1. Introduction

Onsite Trading & Services W.L.L. and GT Exhibitions Ltd have been appointed as the exclusive official freight forwarders, local Customs clearance and on-site handling agents by Qatar Armed Forces (QAF), the organiser of DIMDEX 2024. Together we will be providing a full customs clearance and on-site handling service.

We have obtained approval from the relevant authorities for the temporary admission of exhibition material into Qatar for DIMDEX 2024, subject to it being consigned directly to us and all customs requirements adhered to as indicated in our instructions. No other freight agents have authorisation to customs clear DIMDEX shipments.

No shipments can be customs cleared without Qatar Armed Forces Military approval and therefore the document requirements in section 4 of these instructions must be followed and met.

For all DIMDEX shipments the customs clearance, handling, deliveries and security escorts etc. from arrival port to delivered QNCC show site are done in coordination with the Qatar Armed Forces. The same is also applicable for the return of shipments from the show site to the port.

Please read and adhere to the following shipping instructions and tariff. We will be pleased to assist you with any questions that you may have.

Onsite Trading & Services W.L.L.
Doha Exhibition & Convention Centre
Westbay, Next to City Center, Hall 1
PO Box 13324 – Doha, Qatar
Tel: +974 4411 0024



Contact:

www.onsiteqatar.com

Mohamad Dib
Mohammed Nooruddin

mohamad.dib@onsiteqatar.com
mohammed.nooruddin@onsiteqatar.com

GT Exhibitions Ltd.
GT House, 25-27 Blackwell Drive,
Springwood Industrial Estate
Braintree Essex CM7 2PU
Tel: + 44 1376 567567



Contact:

www.gtexhibitions.com

Matt Cross
Tybano Gowray

mattcross@gtexhibitions.com
tybanogowray@gtexhibitions.com

*All business transacted in accordance with our General Trading Conditions, copy is available upon request.
Business with third parties is made by the company as an agent of the company.*

2. Deadline Dates

Documents:

- | | |
|-----------------------------------|--|
| ○ Original Sea freight documents | 10 days prior to vessel arrival |
| ○ Original Airfreight documents | with MAWB/document pouch |
| ○ Original Road freight documents | with truck at Qatar border |

Freight:

- | | | |
|----------------------------------|------------|--|
| ○ Censorship submission (DVD/CD) | | 4th February 2024 |
| ○ Sea freight | LCL | 20 working days prior to delivery date.
Latest arrival 4th February 2024 |
| | FCL | 14 working days prior to delivery date
Latest arrival 11th February 2024 |
| ○ Airfreight | | 12 working days prior to delivery date.
Latest arrival 13th February 2024 |
| ○ Road freight | | 10 working days prior to delivery date
Latest arrival 18th February 2024 |
| ○ Courier shipments | | Latest arrival 18th February 2024 |

Qatar working days are Sunday – Thursday

IMPORTANT NOTES

- Even if shipments arrive on or before the set deadline dates, we can only customs clear them and hold them at the Airport/Seaport customs bonded areas.
- **Cargo cannot be moved to the show site until we get approval from the QAF/DIMDEX Committee,** therefore airport storage charges might be applicable. We understand that Doha airport storage fees are quite high and hence we will do our utmost to transfer consignments via the warehouse. Intermediate handling fees will be charged as quoted in our tariff, plus any airport storage fees incurred as per outlay +15%.
- It is suggested that **you request additional free time periods from your carriers** at origin to reduce the additional charges that may be applicable.
- **DO NOT mix/consolidate temporary and permanent shipments together.** Temporary and Permanent import shipments must be packed, documented and shipped separately on separate waybills. Failure to abide with this requirement will invite heavy penalties and surcharges which will be billed to the respective exhibitor's/agent's account.
- Please send a pre alert to GT Exhibitions before your shipment arrives.
- We do NOT recommend hand carry shipments for this exhibition.

VERY IMPORTANT - Shipments must be booked on airlines flying direct into Qatar. Airlines should NOT truck or transfer shipments from another country to Qatar, as this will cause problems with the QAF Committee/Customs and the local Qatari Police, resulting in delays and invite additional charges.

3. Consignee Details

Shipments have to be sent to New Hamad Sea Port (QA HMD) Doha, Doha Airport (DOH) or Abu Samra Qatar Border. All documents for Air, Sea and Road - MAWB, HAWB, Bills of Lading (Express or Original), Invoice, Packing list and Certificate of Origin to be consigned as follows:

Consignments being sent to Qatar

Consignee: **QATAR ARMED FORCES**
C/o DIMDEX 2024
DOHA - QATAR
Tel: +974 44728817
Exhibitor name / Stand Number

Notify Party: **Onsite Trading & Services W.L.L.**
Doha Exhibition & Convention Centre
Westbay, Next to City Center, Hall 1
PO Box 13324 – Doha, Qatar
Tel: +974 4411 0024
Contact: Mohamad Dib
Mobile: +974 55569592

- **All documents** should also bear the following declaration:

“In transit to Qatar for DIMDEX 2024, for re-export at the end of the exhibition”
- Separate waybills must be issued for each individual exhibitor
- Separate waybills must also be issued for temporary and permanent imported products
- **The same mode of transport (Air/Sea/Land) used for import must be used for re-export.** For example, goods shipped to the show via airfreight must be re-exported by airfreight. Any change of mode of transport will incur duty/taxes for permanent import and new documents to be issued from Qatar for the re- export.
- Please ensure you send a full pre-alert to GT Exhibitions Ltd at least 4 days prior to the dispatching of the shipment from origin, to the following contacts:

Matt Cross
Tybano Gowray

mattcross@gtexhibitions.com
tybanogowray@gtexhibitions.com

4. Documentation Requirements

4.1 Sea freight shipments

- | | |
|---|--|
| • Original Commercial invoice / Packing list: | 2 x Attested and Legalized Originals and 2 copies |
| • Colour photos & data sheets for all items: | 1 x set sent with original documents & 1 set attached to shipment |
| • Original Certificate of Origin: | 1 x Legalized Original and 3 copies |
| • Express Bill of Lading / sea waybill: | 4 x Non-negotiable copies |
| • HS code/country of origin summary sheet: | For shipment with more than 3 HS codes |
| • Hazardous Declaration and copy of MSDS: | For DG shipments (if applicable) |
| • Test certificate (or tiles, marbles etc.): | 1 x Legalized Original and 2 copies |
| • End User Certificate (EUC): | May be required subject to Customs Authorities |

Original documents to be sent by courier 10 days in advance of arrival of vessel to:

Onsite Trading & Services W.L.L.

Doha Exhibition & Convention Centre
Westbay, Next to City Center, Hall 1
PO Box 13324 – Doha, Qatar
C/o Exhibitor Name
DIMDEX 2024, QNCC, Qatar
Tel: +974 4411 0024

4.2 Air / Road freight Shipments

- | | |
|---|--|
| • Original Commercial invoice / Packing list: | 2 x Attested and Legalized Originals and 2 copies |
| • Colour photos & data sheets for all items: | 1 x set in AWB pouch & 1 set attached to shipment |
| • Original Certificate of Origin: | 1 x Legalized Original and 3 copies |
| • Air / Truck waybill: | 2 x Originals and 2 non-negotiable copies |
| • HS code/country of origin summary sheet: | For shipment with more than 3 HS codes |
| • Hazardous Declaration and copy of MSDS: | For DG shipments (if applicable) |
| • Test certificate (or tiles, marbles etc.): | 1 x Legalized Original and 2 copies |
| • End User Certificate (EUC): | May be required Customs Authorities |

Original documents to be attached to the MAWB/ Truck document pouch on arrival.

It is requested that the **specific and correct HS code is used for each item within the shipment**. Please **do not use the blanket HS code of 90230000** because this could result in delays in the clearance of the shipment as EPC / MOE approvals may be required.

Important notice: The **Certificate of Origin** is a very important document and must accompany every consignment being sent to Qatar, whether by air, sea or land. If this document is not provided it will result in the Customs process being rejected and will incur heavy fines. The consignment will be returned back to origin at the shipper's expense.

Any additional documentation requested by the Qatar Navy/Armed Forces or Doha Customs must be provided upon request.

For use of ATA Carnet in Qatar please see section 7.

See attached Document Guidelines for notes and samples on preparation of your documents.

5. Document Preparation – *see attached addendum

The documentation requirements for DIMDEX are very specific and must be adhered to. To assist you we have attached a separate file giving notes, templates and samples of how documents must be presented.

We strongly suggest you make use of our templates and follow these examples.

When shipping military goods to DIMDEX, please ensure that **ALL documents** include the phrases - **'exhibition goods / vehicles for exhibition'** or similar wording indicating that they are for exhibition display only.

Goods intended for temporary importation must clearly bear serial numbers, model numbers or product codes embossed on each physical item (removable stickers are not accepted). These details should correspond exactly to what is mentioned on the commercial invoice. Any discrepancies will result in the goods being imported on a permanent basis with import duty applicable. This is regardless of the goods being re-exported after the event.

It is also compulsory to provide photographs and data sheets for all items in your shipment. Please include the photos & data sheets in your preliminary document checks, and final pre-advice.

Photographs should be attached to the outer packaging of the shipment and included in the AWB pouch (for airfreight shipments). All items will be inspected by Customs.

If you are providing your documents on our templates/format we will assist by providing a checking and approval service, however, in order for us to approve your documents we need to receive a full draft set i.e. Invoice/packing list, HS code/origin breakdown summary, BL or MAWB and certificate of origin as appropriate. Please include copies of all photographs and data sheets in the document check and pre-alert.

Once approved, please forward a full pre-alert to GT Exhibitions.

6. Legalization

All commercial documents must be attested by the Chamber of Commerce and legalized by the Ministry of Foreign Affairs and Qatar Consulate at origin. In the event that the documents are not legalized at origin, this can be arranged in Qatar against an outlay of legalization fees, which if applicable will be charged as per the below table and an official receipt for this will be supplied:

<u>Total Invoice CIF Value</u>		<u>Fees Applicable</u>
USD 1.00	TO	USD 4,120.00
USD 4,121.00		USD 27,470.00
USD 27,471.00		USD 68,680.00
USD 68,481.00		USD 274,720.00
USD 274,721.00 and above		0.6% of the CIF value

Customs Handling charges (in addition to above fees): USD175.00

7. ATA Carnet

The ATA Carnet System has only recently been introduced for Customs clearance in Qatar.

The importation of goods using the ATA Carnet system is very strictly monitored and authorized by the Qatari Customs authorities.

A pre-approval is required for ATA Carnet clearances, which we apply for on the exhibitor's behalf and try to secure from the local authorities.

The final approval is solely up to the discretion of the Qatari Customs Authorities, and as such beyond our control.

The ATA Carnet system is linked to the Customs Temporary Import Bond / Guarantee system. As such all ATA Carnet shipments are subject to an Import Bond application in Doha and will be subject to the Temporary Import Bond Fees (TIB Fees) as stipulated in the Official Tariff for the show.

The below requirements must be strictly adhered to for processing the importation of shipments using the ATA Carnet system:

- All equipment (each item) which you are intending to ship under the ATA Carnet system must have engraved serial/identification numbers clearly visible.
The same serial/identification numbers must also be mentioned on the ATA Carnet and Commercial Invoice and must match 100%.

It is also compulsory to provide photographs and data sheets for all items in your shipment.

Photographs should be attached to the outer packaging. All items will be inspected by Customs.

- An original invoice will need to be attached along with the ATA Carnet, as required by Qatari Customs for import.
- HS codes of all items should be clearly mentioned in the ATA Carnet as well as in the Commercial Invoice and packing list.
- The ATA Carnet must mention the consignee "Qatar Armed Forces C/O DIMDEX 2024, ONSITE Trading & Services WLL OR any authorized party", in the represented by box.
Alternatively, an Original Letter / Power of Attorney, authorizing the consignee to handle and use the carnet will be required.
- The total number of pieces, total net weight and total gross weight of the shipment, much match exactly across all the shipping documents, i.e. Master Air / Sea waybill, ATA Carnet, Commercial Invoice and Packing List.
- The mode of shipping, total number of pieces, total net weight and total gross weight of the shipment, much match exactly on import and on re-export.
- Any cargo cleared under ATA Carnet must be re-exported out of Qatar immediately after the close of the exhibition. Such goods cannot be retained in country for any other event, consumed or sold locally post show.
- Customs will check each item/piece of equipment during examination and if the serial numbers cannot be found, or do not correlate to what is mentioned in the documents, the temporary importation of the shipment will/may be rejected, and the ATA carnet will not be used or stamped.

- The ATA Carnet number must be clearly mentioned on the air or sea waybill.
- The ATA Carnet should clearly list the country Qatar on the front page.
- Cargo and exhibits being shipped under ATA Carnet cannot be combined with any other permanent or temporary import goods not included on the ATA Carnet. They must be shipped on an individual and separate waybill. **Only 1 x ATA Carnet should be sent per individual Master waybill.**
- **More than one ATA Carnet cannot be mentioned on the same MAWB / MBL.**
- The front page of the ATA Carnet should clearly mention the next destination country that the shipment is to be shipped to from Qatar.
- During exportation the ATA Carnet cannot be processed and stamped by the authorities if the shipment is to be re-exported to any of the GCC countries in the region.

If any of the above requirements are not adhered to, Qatari Customs will simply reject the ATA Carnet and not Stamp Entry/Exit sleeves of the CARNET.

In such cases, the shipment can then only be cleared using a Commercial Invoice and Packing List and under temporary import by applying for, and outlaying, the import bond.

8. DIMDEX Security

- DIMDEX shipments can only be customs cleared by GT Exhibitions Ltd. / Onsite Trading & Services W.L.L.
- For all DIMDEX shipments the customs clearance, handling, deliveries and security escorts etc. from arrival port to delivered QNCC show site are done in coordination with the Qatar Armed Forces. The same is also applicable for the return of shipments from the show site to the port.
- All shipments are subject to customs and security examination, please consider this when packing and labelling your goods. Where possible please affix a photograph, of the contents, to the box. Please ensure your descriptions, serial numbers, weight and quantities match your documentation.
- This process will also apply in reverse for return shipments.

9. Censorship

Please forward **all** of your CD/DVD/FILMS/VIDEOS to the Onsite Qatar office (address in section 13) by latest **4th February 2024** in order that these can be submitted to the Qatari authorities for censorship.

Every copy must be submitted for censorship, censorship charges will apply as per tariff

Once censorship is completed we will arrange delivery to your stand. Please note that the content of all brochures and videos etc. must conform to the religious, cultural and social sensitivity of the region.

10. Packing and Labelling

Please make sure your exhibits / cargo is packed in a suitable way for the nature of the goods and the mode of transportation intended for the outbound and return journey.

ALL shipments will be opened for inspection. Please take this into consideration when arranging your final packing and make crates/packages easy to open/reseal. If padlocks/locks are used please provide combinations on your documentation.

Please also use the below format or include all of the below details when marking / labeling your packages:-

Name of Exhibitor
Hall and Stand No
DIMDEX 2024
C/o GT Exhibitions Ltd. / Onsite Trading & Services W.L.L.
QNCC, Doha, Qatar
Dimensions / Gross Weight
Package #: _____ of _____

Please affix photographs of the contents to the crate / pallet as this will help with the security inspections.

11. Weapons, Ammunitions & Vehicles Cargo

- Any weapons, ammunition or explosives brought in for the exhibition must be either 'dummy' or 'inert'. Weapons must be made irreversibly inoperable. Missiles and rockets, whether actual size or scale models must either be a cutaway model or an inert item. Engraved serial numbers are required.
- Any inert weapons will be held in secure storage and only released to exhibitors after inspection and on approval of Qatar Armed Forces committee. Exhibitors will need to sign for and take full responsibility of the items.
- All weapons shipments must be re-exported in full, and immediately, on the last day of the exhibition. The shipment must be collected from the stand soon after the closing of the event and removed from the show site. Such goods cannot be held/stored back in Doha after the exhibition.
- **Intended return shipping instructions (i.e. Airport of destination, consignee details, copy of import licenses at destination, etc.) for all weapons shipments must therefore be given in writing to GT Exhibitions well in advance, and prior to the dispatch of the shipment from origin to Doha. This is an essential procedure to allow us sufficient time required to confirm we can arrange the necessary re-export service, and to secure the necessary export permissions, space and bookings with the airlines.**
- **Failure to provide these instructions in time will incur additional fines and surcharges, and in worst cases the goods may not be able to be re-exported from Doha back to origin. This could also affect the import of the shipment for the show.**
- All vehicles must be labelled and the label must include the whereabouts of the chassis number. Drivers must be available for inspections, loading from port and delivery to stand.

- Documentation for vehicles must also include:
 - **Vehicle type, Brand and Model**
 - **Condition** (new / old)
 - **Specification** (GCC OR NON GCC STANDARD)
 - **Colour**
 - **Drive** (left / right hand drive)
 - **Chassis number and Year built**
 - **Engine number**

Goods should not be shipped until you receive a confirmation from GT Exhibitions to do so.

12. Other Restricted Cargo

- **Import of alcohol or shipments with alcohol contents are NOT permitted.**
- Other restricted items include items containing pork, food items, live plants / flowers, tiles / marbles, wireless / telecommunications equipment, radioactive / hazardous material, batteries, printer cartridges, cosmetics etc.
- However, such goods can be imported if permission / approval is given by the appropriate Qatari Ministry. To apply for such permissions we will need copies of all paperwork **70 days prior to shipping**. The final approval is at the discretion of the authorities.
- **Importation of goods that have originated from, been manufactured in, or assembled with parts from, Israel are strictly prohibited for import into Qatar. Any shipment found in breach of this will either be destroyed or re-exported to origin, and all associated charges for this including import duties, Customs fines, handling and freight charges will be billed back to the shipper.**
- Please be aware of **restrictions with batteries and printer cartridges**. If you are returning these items in your shipment you must highlight this to us on your pre-alert along with the intended airport of destination, and in your return instructions. Certain airlines will not accept these items.
- Please note that Freightier / Cargo aircraft services are limited out of Doha Airport for out-of-gauge (oversized) shipments. For services that do operate, it will only be to arrival at major hub airports. It is again suggested that intended return shipping instructions (i.e. Airport of destination, consignee details, acceptance at destination, etc) for these shipments must be given in writing to GT Exhibitions well in advance, and prior to the dispatch of the shipment from origin to Doha. This is an essential procedure to allow us sufficient time required to confirm we can arrange the necessary re-export service, and to secure the necessary space and bookings with the airlines.

13. Courier shipment (up to 50kgs/0.3cbm)

- Courier shipments will only be accepted at the following address (do not send directly to the venue):

Onsite Trading & Services W.L.L.
 Doha Exhibition & Convention Centre
 Westbay, Next to City Center, Hall 1
 PO Box 13324 – Doha, Qatar
C/o Exhibitor Name / Stand number
 DIMDEX 2024, QNCC, Qatar
 Tel: +974 4411 0024

- A commercial invoice must accompany all courier shipments weighing less than 90 kgs, however for **shipments over 91kgs an attested commercial invoice and certificate of origin is required for clearance.**
- Courier shipments must be sent on Delivered Duty Paid (DDP) basis, and shipments that require advanced payment of Customs Duty will be refused unless it is pre-arranged.
- A full pre-advice must be sent to GT Exhibitions Ltd. prior to dispatch of courier shipment to: Matt Cross mattcross@gtexhibitions.com, and Tybano Gowray tybanogowray@gtexhibitions.com

14. On-Site handling and unloading

- Due to the restriction of space, and number of loading bays, in the marshalling yard at the venue, **only trucks with up to a 3 ton capacity will be permitted to be self-unloaded by hand. A maximum of 30 minutes is allowed for unloading once entry is permitted into the marshalling yard of the venue. If the truck is not unloaded within the permitted time, it will be diverted to the holding area to be re-assessed and entered back into the queue system.**
- Any trucks with a capacity over 3 ton must be unloaded by GT Exhibitions/Onsite in order to prevent congestion around the venue and reduce waiting time for other vehicles. All the goods must be crated or palletized for unloading / reloading with the use of a forklift.
- The unloading will be charged as per the on-site handling charges specified in section 5 of the official tariff.

15. Temporary Importation, Customs Duty and Re-export of Shipments

- Temporary importation of goods is solely subject to the approval by the applicable Qatari Customs Authorities. If Customs reject the application for temporary import then the goods will have to be imported on a permanent basis and assessed Customs Duty will be applicable.
- **Goods intended for temporary importation must clearly bear serial numbers, model numbers or product codes embossed on each physical item (removable stickers are not accepted). These details should correspond exactly to what is mentioned on the commercial invoice. Any discrepancies will result in the goods being imported on a permanent basis with import duty applicable. This is regardless of the goods being re-exported after the event. We will also require photographs and data sheets for all items. Photographs should be attached to the outer packaging. All items will be inspected by Customs.**
- In the absence of serial numbers on exhibits it is imperative that you provide us with **3 sets of photographs** and a data sheet/brochure of each item, correlating the picture to the commercial invoice and outer packaging for ease of inspection. This will then be presented to Customs and we will request temporary import. Temporary admission will be at the discretion of Customs.
- Goods such as giveaways, brochures, consumables may only be imported on a permanent basis.
- As per Qatari regulations, goods for temporary and permanent import must be shipped separately on a separate waybill, commercial invoice, certificate of origin etc.

- At the close of the show, all exhibits cleared under temporary import must be exported out of Qatar in full. The import details (i.e. pieces, weight and value) must tally with the export details on re-exportation. If these details do not tally, or part of the shipment is sold / consumed / destroyed, Qatar Customs will charge Customs Duty on the entire shipment.
- Full return shipping instructions must be given, in writing, to GT Exhibitions on-site staff, by the following dates:

Vehicles:	28th February 2024
FCL Sea freight:	3rd March 2024
All remaining shipments:	5th March 2024

Failure to supply this information before the close of the show, may force us to transfer the freight to secure holding warehouse. In this case additional handling rates and storage fees will apply.
- If requirements change after receipt of your return instructions, all updated requests must be in writing and are subject to approval. Additional costs will be incurred and charged accordingly.
- Please be aware of the restrictions for shipping **batteries and printer cartridges**. If you are returning these items in your shipment you must highlight this to us in your pre-alert and in your return instructions. Certain airlines will not accept these items.
- **The same mode of transport (Air/Sea/Land) used for import must be used for re-export.** For example, goods shipped to the show via airfreight must be re-exported by airfreight. **Any change of mode of transport will incur duty/taxes for permanent import and new documents to be issued from Qatar for the re- export.**
- **For any shipments including weapons or items with a military application, we require your draft return instructions with Port/Airport of destination prior to departure of the shipment from origin so we can confirm the re-export service as required.**
- Sea freight LCL shipments **can only be Customs cleared on import on a permanent import basis.**
- There are **VERY LIMITED LCL sea freight services available for re-export from Qatar.** It is recommended to only re-export by FCL sea freight where possible. Shipments cannot be mixed, split or grouped together for re-exportation.
- **Due to DIMDEX military restrictions, no shipments can be handed over to another forwarder for export.**
- **Due to DIMDEX military restrictions, no shipments can be transferred to another venue or location within Qatar, unless this is pre-requested and approved by the authorities.**
- **Due to DIMDEX military restrictions, no shipments can leave the show ground area before, during or after DIMDEX without GT / Onsite intervention and DIMDEX committee permission may be required.**
- If any of the above requirements are not adhered to, Qatari Customs may impose heavy penalties and fines, which if applicable will be for the client's / agent's account.

- The Port & Custom Authorities of Qatar levy a 5% Customs Duty on most goods which are sold/ consumed/destroyed and not re-exported at the end of the show, based on the CIF (Cost, Insurance and Freight) value of the goods as assessed by Qatari Customs. All Customs Duty assessments are solely up to the discretion of Qatari Customs. Qatari Customs can re-evaluate the value declared on the commercial invoice.
- Any Customs Duty applicable will be charged to the client as per outlay +15%.
- **Once the goods are imported into Qatar on a temporary basis, the complete consignment must be re-exported.** If part of the shipment remains in Doha, Customs will levy a 6% Duty on the CIF value in addition to the 5% deposit paid at the time of import clearance. Once Duty is paid and definitive Customs Import Bill is issued, then we can apply for the refund of the deposit. This process will take approximately 60 to 120 days for the deposit to be refunded from Customs. In such case, we reserve the right to request that the deposit that we have placed, be debited to the client/agent.
- Any shipment permanently imported into Doha can be re-exported after the event. However a new commercial invoice and certificate of origin will be required for export, extra charges are applicable to provide these new documents.

16. Insurance

- It is the responsibility of each exhibitor to arrange Marine (transport) Insurance for their goods and provide GT / Onsite and our subcontractors with an unconditional waiver of subrogation against any claims. This should include cover for transport to/from the exhibition and all handling by GT / Onsite and our subcontractors.
- For shipments arriving in apparent damaged condition, the airport/seaport will not assist with surveys or provide any damage reports. The goods will need to be surveyed on site by the exhibitor's survey company to process any claims.
- The freight yards at the show site are open areas and have no protection from the elements. Whilst we will do our utmost to cover freight and empties in the holding areas, we cannot be held responsible for any damage caused by climatic conditions.
- Our tariff is computed on the basis of volume/weight and has no correlation with the value of exhibits. The cost of insurance cover is not included in our charges.

17. Sale of Exhibits

In the event that the exhibitor would like to dispose/sell their goods during the exhibition, the permanent importation of these items can be processed, subject to prior approval from the Qatar Armed Forces and Qatari Customs. Only after receipt of the approval from Qatar Armed Forces and Qatar Customs, and payment of the applicable Customs duty and import conversion fee, can the buyer/exhibitor obtain the goods.

If the import duties and conversion fees are not settled prior to the close of the show, the goods will be transferred immediately to a Customs bonded warehouse, which will incur additional surcharges to the exhibitor/buyer towards transfer, storage and handling of the goods in addition to the duty and conversion fees. You are advised to contact GT Exhibitions / Onsite Trading & Services of any such requirement.

18. Special Note

The show site yard is not a covered area, therefore all freight and empties moving in and out of the halls or stored on site during the show are exposed to climatic conditions.

All work carried out is subject to GT Exhibitions / Onsite Trading & Services standard terms and conditions of trading, copies of which are available upon request.

19. General Data Protection Regulation (GDPR)

GT Exhibitions Ltd. and Onsite Trading & Services W.L.L. work in accordance with all new regulations relating to GDPR in order that we comply with the organiser's, and the exhibitor's, data protection requirements.

20. Terms of Payment

Inward: Upon uplift of goods, prior to delivery to stand.
Outward: Upon presentation of invoice, prior to dispatch of shipments

All payments must be made without any deduction or deferment on account of any claim, counterclaim or offset. Personal or foreign cheques are not acceptable.

Payment can be made by bank draft or by telegraphic transfer to our account as follows:

(If invoiced by GT Exhibitions Ltd.)

Account Name: GT Exhibitions Ltd
Bank Name: HSBC International Branch
Branch: London EC2P 2BX
US\$ Account Number: 39948440
SWIFT CODE: HBUKGB4B
IBAN Number: GB68HBUK40127639948440

(If invoiced by G T M E Logistics LLC)

Beneficiary Name: G T M E Logistics LLC
Bank Name: Emirates NBD
Branch: Al Qusais Branch, Dubai
US\$ Account Number: 1025780327602
IBAN Number: AE180260001025780327602
Routing Code: 302620122
Swift Code: EBILAEAD

(Remitting bank charges are to be borne by the respective agent / exhibitor)



**GT House
25-27 Blackwell Drive
Springwood Industrial Estate
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